

E-TENDER FOR CATERING SERVICES FOR 74TH ANNUAL GENERAL MEETING

Tender No. GSCARDB/AGM/01/2026

Particulars	Details
Tender Fee	₹2,500/- + 18% GST (Non-Refundable)
Earnest Money Deposit (EMD)	₹10,000/- (Refundable)
Estimated Guests	Approx. 850 Persons
Bid Validity	90 Days
Mode of Submission	E-Tender Only
Financial Bid	Rates shall be quoted excluding GST

Scope of Work

The successful bidder shall provide complete catering services including food preparation, transportation, buffet setup, service staff, crockery, cutlery, drinking water, hygiene management and cleaning arrangements for approximately 850 persons during the AGM of Kheti Bank.

The caterer shall arrange all equipment, serving counters, buffet tables, uniforms, service personnel and waste disposal arrangements at the venue.

Menu

Welcome Snacks

- Jalebi
- Fafda
- Papaya Sambharo
- Fried Green Chilli
- Marcha

Tea / Coffee

- Tea
- Coffee

Lunch Menu

Soup

- Cream of Tomato Soup
- Bread Croutons
- Fried Papad

Starter

- Delhi Chaat

Salad

- Green salad

Live Counter

- Live Dhokla

Gujarati Section

- Bharlela Bhinda
- Lasaniya Bataka Nu Shaak

Punjabi Section

- Paneer Tikka Masala

Kathol

- Mag Ni Chutti Dal

Farsan

- Mixed Bhajiya
- Bataka Vada
- Gota
- Bataka Patti
- Marcha Bhajiya
- Methi Bhajiya

Sweet Section

- Mango Delight (Vipul Dudhiya Stadium)
- Live Kaju Anjeer Halwo

Kulcha Counter

- Puri, Fulka Roti

Rice Section

- Gujarati Dal
- Rice - Taj ,Laving ,Dry fruit

Papad

- Lijjat Fry Papad

Chhash

- Masala Chhash

Drinking Water

- 200 ml Mineral Water Bottles

Mukhwas

- 4 to 5 Varieties and Mitha Pan

Icecream

- Mava badam - Havmore Ready Cup

Disposable Items

- Premium Quality Paper Napkins

Technical Eligibility Criteria

1. The bidder shall have minimum 5 years experience in large-scale catering services.
2. The bidder shall possess a valid FSSAI Licence.
3. The bidder shall have successfully executed at least three catering assignments for a minimum of 500 persons during the last three years.
4. Average annual turnover shall not be less than ₹50 lakh during the last three financial years.
5. The bidder shall not have been blacklisted by any Government Department, PSU, Cooperative Institution or Bank.

Documents Required

- Tender Fee Receipt.
- EMD Deposit Receipt.
- FSSAI Licence.
- GST Registration Certificate.
- PAN Card.
- Firm Registration Certificate.
- Work Orders.
- Completion Certificates.
- Audited Financial Statements of last three years.
- Self Declaration regarding non-blacklisting.

Food Quality & Hygiene Standards

1. Fresh ingredients shall be used.
2. Food shall be prepared under hygienic conditions.
3. All food handlers shall wear uniforms, gloves and head caps.
4. Mineral water shall be BIS certified.
5. The Bank reserves the right to inspect food quality before serving.
6. Any sub-standard food shall be rejected immediately.

Service Requirements

- Adequate serving staff.
- Uniformed waiters and supervisors.
- Buffet counters with proper display.

- Clean crockery and cutlery.
- Continuous replenishment of food items.
- Housekeeping and waste disposal arrangements.

Earnest Money Deposit (EMD)

1. EMD of ₹10,000/- shall be submitted along with Technical Bid.
2. EMD shall be refunded to unsuccessful bidders without interest.
3. EMD of successful bidder shall be refunded after satisfactory completion of the work.
4. EMD may be forfeited in case of withdrawal of bid or failure to execute the work.

Tender Fee

Tender Fee of ₹2,500/- plus applicable GST shall be paid online and shall be non-refundable.

Evaluation

Only technically qualified bidders shall be considered for opening of the Financial Bid.

Payment Terms

100% payment shall be released after successful completion of the AGM and certification by Kheti Bank.

Right to Accept or Reject

Kheti Bank reserves the right to accept or reject any or all bids without assigning any reason whatsoever.

Jurisdiction

Any dispute arising out of this tender shall be subject to Ahmedabad Jurisdiction only.

EMD & TENDER FEES

Bank Details : The Gujarat State Co-operative Agri. & Rural Development Bank Ltd.
ICICI Bank Ltd., S.G.Road Branch, Ahmedabad
Account No. 029505005623
IFSC Code : ICICI0000295

Earnest Money Deposit (EMD): ₹10,000/- (Returnable)

Tender Processing Fee: ₹ 2,500/- + GST 18 % (Non-Refundable)